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Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

19 Aug 2026

REGIONAL MEMORANDUM

No. 013 s. 2026

REITERATION OF THE MANDATORY REPORTING OF LEARNER RIGHTS AND PROTECTION INCIDENTS

To: Schools Division Superintendents
Functional Division Chiefs
Public and Private School Principals
Other Personnel Concerned

1. This has reference to Memorandum OUGOPS-2026-11-2713, titled "*Mandatory Reporting of Learner Rights and Protection Incidents*," which mandates **all public and private elementary and secondary schools** to submit documents necessary for the management and monitoring of LRP concerns to the Learner Rights and Protection Division (LRPD), such as but not limited to, incident reports and intervention plans.
2. This memorandum is issued to reiterate the strict adherence of all schools and offices to the established policies regarding child protection, specifically DepEd Order No. 40, s. 2012, for cases of child abuse, neglect, exploitation, and discrimination; the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 10627 (DepEd Order No. 55, s. 2013), for the management of bullying cases; DepEd Order No. 18, s. 2015, for the management and procedures for the management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL); and DepEd Order No. 6, s. 2026, for the guidelines on ensuring safety and motivating learning environment.
3. The School Child Protection Committee (CPC) is mandated to submit the relevant documents to their respective Schools Division Office **within forty-eight (48) hours** from the receipt of a complaint or upon the occurrence of an incident.
4. For cases of bullying, the concerned school shall furnish their respective SDO with the incident report and intervention plan. In cases involving child abuse committed by teaching or non-teaching personnel, the submission to the SDO must include the incident report, enhanced intake sheet, intervention plan, and other supporting documents. These documents are essential to support the fact-finding procedures conducted by the legal unit.
5. Moreover, the SDOs are directed to submit the relevant documents to the Regional Office at **learnershelpline.ro12@deped.gov.ph** within the same 48-hour period upon receipt from the school, for information and/or appropriate action.
6. Furthermore, offices and personnel involved in the management of Learner Rights and Protection (LRP) concerns are reminded to handle all incidents with utmost confidentiality. This is to ensure the protection and privacy of both the learners and DepEd personnel, in full compliance with DepEd Order No. 40, s. 2012.



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7. For queries and clarifications, contact Ms. Margareth Mikaela Lasam-Sobejano, PDO II – Regional Learner Rights and Protection Focal, through email at margareth.lasam@deped.gov.ph or Viber at 0917-626-7729.
8. For information and strict compliance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Encls.: None

References: OUGOPS-2026-11-2713 - Mandatory Reporting of Learner Rights and Protection Incidents

Allotment: None

To be indicated in the Perpetual Index
under the following subject:

PROGRAM

MMLS/ESSD/RM-REITERATION OF THE MANDATORY REPORTING OF LEARNER RIGHTS AND PROTECTION INCIDENTS
0215/August 19, 2026

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